

**MUNICIPALITY OF DIGBY  
Planning Advisory Committee  
Minutes**

<b>Committee</b>	Planning Advisory Committee
<b>Date of Meeting</b>	May 30, 2016
<b>Attendance</b>	Warden Linda Gregory Maritza Adams, Councillor David Tudor, Councillor Pat Moore, Citizen Representative Keith Weagle, Citizen Representative Greg Nixon, Citizen Representative
<b>Also Present</b>	Chris Millier, 4Site Group
<b>Staff Present</b>	Linda Fraser, Chief Administrative Officer Cathy Barr, Building Inspector Nicole Robbins, Recording Secretary
<b>Regrets</b>	
<b>Call to Order</b>	Warden Gregory called the meeting to order at 6:40 p.m.
<b>Agenda</b>	<b>Moved and seconded that the agenda be approved as presented.</b>  <b>MOTION CARRIED</b>
<b>Minutes</b>	<b>Moved and seconded that the minutes of August 18, 2015 be approved as presented.</b>  <b>MOTION CARRIED</b>
<b>Old Business /Business Arising</b>	
<b>#1</b>	

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<b>New Business</b>	
<p><b>#1 Orientation</b></p> <p><b>i) Planning Advisory Committee</b></p> <p><b>ii) General Planning Process</b></p> <p><b>iii) Existing planning documents – how administered</b></p>	<p>Chris Milliar of 4Site Group provided an Orientation package to the committee. He then went on to explain his role with the Municipality and provided an overview of what The 4Site group does. He discussed the <i>Municipal Government Act</i> and how it affects planning and development and reviewed the four Municipal Planning Strategies and Land Use By-laws that are currently in place within the municipality.</p> <p>Chris gave an overview of planning process, Municipality vs. Provincial vs. Federal, what we can and cannot do based on Provincial &amp; Federal rules.</p> <p>Discussion on how planning comes into effect and who police's the bylaws within the Municipality as well as steps that are taken if a bylaw is not followed (ex signage in Conway)</p>
<p><b>#2 Possible By-law Reviews</b></p> <p><b>i) Wind Turbine MPS/LUB</b></p> <p><b>ii) Subdivision By-law</b></p>	<p><b>Potential new land use planning:</b>  It was noted that there has been a lot of development and subdivision in the Smith's Cove area. Council may want to consider land use planning for Smith's Cove.</p> <p>Warden Gregory asked if there was a need to look at access to coastline and who controls the beaches and access to them. Does the Federal government have any rulings regarding this</p> <p>It is time to review Wind Turbine by-law. Chris indicated this would only be an internal review. We need to make sure our by-laws are keeping up with current standards.</p> <p>The Subdivision By-law should also be reviewed.</p>
<b>Next Meeting</b>	<b>Late fall after election</b>
<b>Adjournment</b>	<b>The meeting adjourned at 8:20 pm.</b>
<b>Minute Certification</b>	<p>_____</p> <p><b>Chair</b></p> <p>_____</p> <p><b>Deputy Chief Administration Officer</b></p>