

**MUNICIPALITY OF DIGBY
Planning Advisory Committee
Minutes**

Committee	Planning Advisory Committee
Date of Meeting	November 12, 2014
Attendance	Warden Linda Gregory Maritza Adams, Councillor David Tudor, Councillor Jay Stone, Citizen Representative Pat MacConnell, Citizen Representative Greg Nixon, Citizen Representative
Also Present	Chris Millier, 4Site Group
Staff Present	Jeff Sunderland, Deputy Chief Administrative Officer Cathy Barr, Building Inspector Pat Stevens, Executive Secretary
Regrets	Linda Fraser, Chief Administrative Officer
Call to Order	Warden Gregory called the meeting to order at 6:04 p.m.
Agenda	Moved and seconded that the agenda be approved as presented. MOTION CARRIED
Introduction of New Citizen Member – Gregory Nixon	Warden Gregory introduced the new Citizen member Gregory Nixon. The rest of the Committee introduced themselves to Mr. Nixon.
Minutes	Moved and seconded that the minutes of November 26, 2013 be approved as circulated. MOTION CARRIED Moved and seconded that the minutes of February 24, 2014 be approved as circulated. MOTION CARRIED
Old Business /Business Arising	
#1	
#2	

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New Business	
#1 Review of Digby Wellfield Protection Area MPS/LUB	<p>Chris Millier gave an overview of the Municipal Planning Strategy and the Land Use By-Law printouts. The Committee is to familiarize themselves with these two printouts before the next meeting.</p> <p>The plan to protect the Digby Wellfield dates back to 2002. The Committee will update the regulations that apply and are administered by the Municipality.</p> <p>The Town of Digby will be formally notified that we have begun the review process and that Councillor Adams is part of the PAC and can bring the minutes from PAC to the Digby Source Water Protection Advisory Committee.</p> <p>Discussion ensued on whether someone from the Town Council should sit in on this Committee.</p> <p>Mr. Millier gave an overview of the major steps involved in revising the Municipal Planning Strategy and the Land Use By-Law.</p> <ul style="list-style-type: none"> • Steps are mandated through the MGA. • The plan is to protect the ground water for usage. • Review and identify what needs to be updated. • November 2009 – Linda Fraser or Jeff Sunderland to get from Tom Ossinger the Hiltz and Seamone updated version to go forward with. • 2009 to 2014 update on scope of operations <p>Once the review has been made:</p> <ul style="list-style-type: none"> • Circulate the documents to the Town to ask for input. • Adoption is Council responsibility • 1st reading • Hearing for public consultation • 2nd reading • Provide to Province to Minister of Service NS • He/she will then forward to Minister of Environment <p>Chris Millier recommended that the Committee have a fixed meeting schedule.</p>
#2	

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By-Laws and Policies	
#1	
#2	

Next Meeting	January 20, 2015 @ 5:45 pm.
Adjournment	The meeting adjourned at 7:26 pm.
Minute Certification	 <hr/> Chair <hr/> Secretary